

# KEY WORKER COVID-19 APPLICATION

Please complete the following information accurately and in full.

## Key Worker & Pupil Information

**Key Worker  
Name 1:**

Occupation: \_\_\_\_\_

Employer  
Name: \_\_\_\_\_

Employer  
Address: \_\_\_\_\_

Days and  
Hours  
Worked: \_\_\_\_\_

Employer TEL: \_\_\_\_\_

**Key Worker  
Name 2:**

Occupation: \_\_\_\_\_

Employer  
Name: \_\_\_\_\_

Employer  
Address: \_\_\_\_\_

Days and  
Hours  
Worked: \_\_\_\_\_

Employer TEL: \_\_\_\_\_

List  
Children  
and current  
classes  
within our  
school:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

## Contact Details

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No. 1: \_\_\_\_\_ Email \_\_\_\_\_

Phone No. 1: \_\_\_\_\_ Email \_\_\_\_\_

## Qualifying Questions

1a. Are both parents Key Workers ?

YES ☐ NO ☐

1b. Has all other childcare methods been exhausted?

YES ☐ NO ☐

2a. Are you a single parent?  
(If yes, answer 2b)

YES ☐ NO ☐

2b. Are you a widow or widower?  
(if yes, answer 3a)

YES ☐ NO ☐

3a. Does your child's other natural parent still have parental rights?  
(if yes, answer 3b)

YES ☐ NO ☐

3b. Do they still live in N. Ireland?

YES ☐ NO ☐

## Declaration & Disclaimer

*I certify that my answers are true and complete to the best of my knowledge. I understand that false or misleading information in my application will result in a place being withdrawn.*

*The school will assess the merits of each application form and attempt to facilitate as many children of 'key workers' as they can within the confines of current resources, staffing levels and remote learning commitments, ratios and adequate health and safety standards as per PHA advice. The school will prioritise places for children based on the listed criteria (see separate sheet).*

*Parents will be notified on Monday 23rd March if a place has been allocated to them with a view to places being available as soon as possible thereafter. Please note that normal school holiday closures are still operating e.g. Easter 2020.*

*Qualifying parents that have not been accepted for a place will have their child(ren) placed on a waiting list and will be notified, if a place becomes available.*

*Parents should be aware that whilst we will do our best to ensure that adequate measures are taken to prevent the spread of COVID-19, we cannot guarantee that this virus we not be passed at our school.*

*Parents should also note that a place may be withdrawn without any notice if PHA advice changes or the operational capacity of the school means that it is no longer able to resource this scheme. This may be on a temporary basis or permanently, depending on the circumstances.*

*Please be aware that if your child hurts themselves or becomes unwell, there must be someone available to pick them up immediately. **(DO NOT SEND YOUR CHILD IF THEY ARE UNWELL, HAVE A COUGH OR A FEVER!!!!)***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTES OR COMMENTS: